



Center for Human Services

Building a stronger community...one family at a time.

Administrative Offices: 17018 15th Avenue NE • Shoreline WA 98155 • 206-362-7282 V/TDD • Fax 206-362-7152 • Email: admin@chs-nw.org

Job Announcement **Clinical Supervisor**

GENERAL DESCRIPTION

Center for Human Services (CHS) is a community-based nonprofit youth and family services agency that has been a resource to children, youth, adults and families since 1970. CHS provides clinic and community based mental health services in North King County and South Snohomish County, as well as Substance Abuse Prevention/Intervention/Treatment, and a variety of programs through the Family Support Department. CHS provides optimal employee support, with regular high-quality individual supervision and exceptional employee benefits.

Position title: Clinical Supervisor

Reports to: Mental Health Director

Supervises: Designated Clinicians

Summary: Support a dynamic team of therapists who provide quality mental health services in the clinics and at schools. Provides counseling and related services to children, youth, and families. Collaborate with mental health department to maintain a supportive and fun work environment.

MAJOR RESPONSIBILITIES – Position Specific

- Supervises designated staff in Mental Health Department
 - Ensures appropriate documentation
 - Ensures caseload management
 - Provides consistent weekly clinical supervision
- Provides staff training on a regular and scheduled basis
- Participates in training of new hires
- Supports Mental Health Manager in audit processes
- Maintains a case load, based on ongoing needs of agency and individualized plan with supervisor
- Develops and maintains working relationships with community contacts, referral sources and other service providers
- Participates in program development and evaluation of the Mental Health Programs
- Provides clinical support to department as needed
- Maintains a thorough knowledge and understanding of electronic health record

MAJOR RESPONSIBILITIES – Agency General

- Provides all services utilizing a strengths-based, family-focused, client-centered, trauma-informed, services-integrated, and culturally competent approach
- Participates in creating and maintaining a workplace that values diversity and treats everyone with respect without regard to race, color, age, religion, creed, gender, gender identity or expression, sexual orientation, national origin, marital status, the presence of any sensory, mental, or physical disability
- Demonstrates teamwork and open communication
- Provides services in a manner that expedites the meeting of contract requirements and program outcomes
- Maintains documentation in a timely, thorough and accurate manner
- Follows agency policies and procedures, RCWs, WACs, and other external regulations
- Follows CHS's Code of Ethics
- Performs other appropriate tasks related to your professional role as needed

MINIMUM REQUIREMENTS

- Approved Supervisor of Washington State
- Master's degree in Human Services/Behavioral Sciences
- Licensed Mental Health Counselor, Licensed Clinical Social Worker, Licensed Marriage & Family Therapist
- Knowledge of community social services resources and how to access the resources
- Three years post Master's clinical experience working with families and couples
- Commitment to confronting racism, sexism, heterosexism, and other discriminatory practices
- Experience and demonstrated ability to successfully work within a diverse cultural setting and provide culturally responsive services
- Valid Washington State Driver's License and reliable transportation
- Ability to work cooperatively as part of a team
- Prompt and consistent attendance during scheduled working hours
- Ability to work in an unstructured and unpredictable setting, ability to adapt to change
- Sense of humor

PREFERRED QUALIFICATIONS

- Bi-Lingual/Bi-Cultural candidates are encouraged to apply.
- Experience navigating different systems (schools/families)
- Proven experience working with children and youth
- Experience working with trauma issues
- Experience providing crisis intervention
- Excellent organizational/administrative skills
- Prior supervisory experience
- Passionate in working with trauma, attachment, ACEs
- Excited to work in an environment striving for social equity
- Values holistic, clinical models of care, and maintains openness to different practice models
- Values reflective supervision
- Credentialed as a Child Mental Health Counselor
- CANS certified

LOCATION

This position is located within the Mental Health Department at Center for Human Services 220th Site (21907 64th Ave W, Suite 240, Mountlake Terrace, WA 98043) and 148th Site (14803 15th Ave NE, Shoreline, WA 98155)

SALARY

\$21-23 per hour DOE, 20-40 hours/week + benefits. This is an exempt position.

APPLICATION PROCEDURE

Submit cover letter and resume electronically to mkulovac@chs-nw.org and reference job MH-30

CLOSES

Open until filled

CHS is an Equal Opportunity Employer

The mission of the Center for Human Services is to strengthen the community through counseling, education and support to children, youth, adults and families.

Our Values: Embrace diversity, provide accessibility, champion collaboration, demand accountability, personify integrity, and to have fun.

