

**State of Washington**  
**Dept. of Social and Health Services**  
invites applications for the position of:  
**DSHS Opioid STR Grant Prevention**  
**Manager**

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**SALARY:** \$59,000.00 - \$76,743.00 Annually

**OPENING DATE:** 06/09/17

**CLOSING DATE:** 07/05/17 11:59 PM

**DESCRIPTION:**

The Behavioral Health Administration within DSHS is seeking an Opioid Grant Prevention Manager, to address our state's opioid crisis by executing prevention elements of the Washington State Interagency Opioid working plan, comprised of four goals; Prevention, Treatment/Recovery Support, Opioid Overdose and Data.

If your knowledge of expertise includes

**Cross cultural substance abuse prevention service delivery, proven skills in budgeting, project management, strategic planning, and community organization and development, then please consider joining us as we transform lives.**

In this role, you're responsible for statewide implementation of Federal State Targeted Response to the Opioid Crisis (STR) Grant prevention components including budget, dissemination and promotion of the opioid misuse/abuse prevention information, leading state prescription misuse prevention workgroup, contract monitoring, management and compliance with contracts; comprehensive knowledge of the Substance Abuse and Mental Health Services Administration's (SAMHSA) prevention related initiatives:

**Some of what you'll do**

- Overseeing planning, implementation, and monitoring of prevention grant project activities;
- Manage projects which include Community Prevention and Wellness Initiative expansion sites, Safe Storage Curricula and training mini-grants, analysis of Evidence-Based Practices with Washington State University, Prescription Drug Monitoring Program, Prescriber/Provider Education in conjunction with Washington State Labor and Industries, and Community Enhancement Grants;
- Collaborate with program managers for the Public Education Campaigns with DSHS Communications office, and Prevention Workforce Enhancements at the Annual Washington State Prevention Summit and Spring Youth Forum;
- Collaborate with health care organizations, and providers and state agencies to further statewide opioid misuse and abuse prevention initiatives;
- Lead Interagency Prescription/Opioid Misuse/Abuse Prevention Workgroup;
- Assisting in policy and programmatic development related to prescription drug and opioid misuse/abuse prevention.
- Develop and customize training consistent with the grant goals and objectives;
- Prepare and deliver oral presentations;
- Apply results of analysis to improve program function;

- Create materials to be used in implementation of the program;
- Identify and implement strategies to address the priorities;
- Submit budget proposals for review; and writing reports for internal and external use;
- Provide progress reports to federal, state and DSHS leadership and staff;
- Coordinate with the WA-Opioid STR Project Director in the administration of this grant and evaluation for reporting;
- Coordinate training, technical assistance and meetings with Opioid STR communities, culturally diverse communities, other state agencies and staff; and

### **We're seeking professionals with**

- A minimum of a Bachelor's degree in social sciences, human services, health education, communications, or a related field
- A minimum of three years' experience in substance abuse prevention field
- Two years of experience in budgeting, project management, and strategic planning that includes: program design and implementation, data analysis and evaluation, and developing operations and marketing plans
- Certification as a Prevention Professional (or a plan in place to attain such status) within six months of hire.

### **And also have**

- Professional management experience delivering culturally appropriate prevention services
- Knowledge of current prevention theories and technology including the risk and protective factor framework, the Strategic Prevention Framework, principles of effectiveness, evidence based practices, and environmental prevention
- Knowledge of principles and practices of coalition and program management, including budget and program development, strategic planning, and program evaluation
- Skills providing training and technical assistance to culturally diverse audiences on prevention and health promotion topics including coalition development, community organization, substance abuse prevention principles and best practices, program planning and implementation, and program evaluation
- Knowledge of laws, regulations, policies, requirements, and procedures of federal, tribal, and local governments related to substance abuse, regarding state and Federal revenue sources and contract procurement, negotiation, and management
- Ability to interpret policy and guidelines, and use independent judgment for critical decisions when faced with conflicting demands.

### **Interested?**

Please submit a cover letter, addressing how you meet the education/experience and skills desired in the Qualification section, and references including a minimum of one past supervisor.

Application review will be ongoing, the time to apply is now!

**Questions** contact [Tracie.Kidd@dshs.wa.gov](mailto:Tracie.Kidd@dshs.wa.gov)

### **SUPPLEMENTAL INFORMATION:**

Some jobs may require full criminal background check. This announcement may be used to fill multiple vacancies. Employees driving on state business must have a valid driver's license.

Employees driving a privately owned vehicle on state business must have liability insurance on the privately owned vehicle.

Washington State Department of Social & Health Services is an equal opportunity employer and does not discriminate on the basis of age, sex, sexual orientation, gender, gender identity/expression, marital status, race, creed, color, national origin, religion or beliefs, political affiliation, military status, honorably discharged veteran, Vietnam Era, recently separated or other protected veteran status, the presence of any sensory, mental, physical disability or the use of a trained dog guide or service animal by a person with a disability, equal pay or genetic information. Persons requiring accommodation in the application process or this job announcement in an alternative format may contact the Recruiter at (360) 725-5810. Applicants who are deaf or hard of hearing may call through Washington Relay Service by dialing 7-1-1 or 1-800-833-6388.

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